

# INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

**TO:** All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Captain Kendle

**FROM:** Ms. Jared Earley, Superior Court Administrator's Office

**DATE:** March 15, 2024

**SUBJECT:** March 2024 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

**NOTE: ALL** (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

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## Week of March 18, 2024

Superior Judge Rachelle Carnesale, Presiding Judge (JCT/**5F**)  
Mag. Judge Brandy Brooks, Back-Up Presiding Judge (**2B**)

**Note:** If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Jared Earley at 404-612-4371 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Earley first. She is responsible for locating an alternate judge.

### **\*\*Judge**

### **Court Reporter\*\***

#### **Superior Judge Shukura Ingram: (JCT/FCC)**

-Civil Matters (FCC/ <b>9J</b> )	3/20 only	9:00 a.m.	Provided by Counsel
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#### **Visiting Senior Judge David Emerson: (JCT/**1D**)**

-Consolidated Criminal Jury Trial	3/18-3/22 only	9:30 a.m.	<b>***Margaret Kellicut</b>
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#### **Senior Judge Henry Newkirk: (JCT/**1A**)**

-Consolidated Criminal Jury Trial	3/18-3/22 only	9:30 a.m.	<b>***Lisa Sims</b>
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#### **Mag. Back-up Presiding Judge Brandy Brooks in Pre-Indictments: (JCT/**2B**)**

-Preliminary Hearing	3/18 only	9:00 a.m.	<b>***Tiffany Jones, HCR</b>
-Preliminary Hearing	3/18 only	1:00 p.m.	<b>** Tiffany Jones, HCR</b>
-Preliminary Hearing	3/19 only	9:00 a.m.	<b>** Mariah North, HCR</b>
-Preliminary Hearing	3/19 only	1:00 p.m.	<b>** Mariah North, HCR</b>
- <b>SB440</b>	3/19 only	2:00 p.m.	<b>** Mariah North, HCR</b>
-Preliminary Hearing	3/20 only	9:00 p.m.	<b>**Terri Gandy, ACR</b>
-Preliminary Hearing	3/20 only	1:00 p.m.	<b>** Terri Gandy, ACR</b>
-Preliminary Hearing	3/21 only	9:00 a.m.	<b>**Melvina Hawkins, ACR</b>
-Preliminary Hearing	3/21 only	1:00 p.m.	<b>**Melvina Hawkins, ACR</b>
- <b>Special Set</b>	3/21 only	2:00 p.m.	<b>**Melvina Hawkins, ACR</b>
-Preliminary Hearing	3/22 only	9:00 a.m.	<b>** Samantha Engram</b>
-Preliminary Hearing	3/22 only	1:00 p.m.	<b>** Samantha Engram</b>

**\*\*Takedown by Zoom**

**\*\*\*Takedown in Courtroom**

ACR=American Court Reporting Agency    GPCR=Global Precision Court Reporting Agency  
HCR=Huesby Court Reporting Agency    ULSCR=US Legal Support Court Reporting Agency

Week of March 18, 2024

**\*\*Judge**

**Court Reporter\*\***

**NCD Judge Nancy Mau in Non-Complex (NC1): (FCC/8J)**

-NC1 criminal calendars	3/18 only	9:00 a.m.	***Ionie Taylor
-Non-Complex P&A Calendars (Jail/ <i>Virtual</i> )	3/22 only	9:00 a.m.	** Lynn Fowler

**Mag. Judge NCD Judge John Defoor II in Non-Complex (NC2): (JCT/FCC)**

-Bond P & A (FCC/9J)	3/18 only	10:00 a.m.	**Lynn Fowler
-Motions & Pretrial Conference (JCT/8A)	3/19 only	10:00 a.m.	*** Mary Hanham
-Non-Complex P&A Calendars (Jail/ <i>Virtual</i> )	3/20 only	9:30 a.m.	** Lynn Fowler
-Case Management (FCC/9J)	3/21 only	10:00 a.m.	*** Mary Hanham
-Final Plea (FCC/9J)	3/21 only	1:30 p.m.	***Mary Hanham
-Probation Revocation ( <i>Virtual</i> )	3/22 only	11:00 a.m.	** Dana Pulliam

**\*\*Floating Court Reporters Assignments for the Superior Court Judge**

Judge Thomas A. Cox Jr.	3/18-3/19 only	**Leondra Taylor, ACR
Judge Thomas A. Cox Jr.	3/20 only	**Dana Pulliam
Judge Thomas A. Cox Jr.	3/21-3/22 only	**Karen Fuhs, ACR
Judge Rachel Krause	3/18 only	**Terri Gandy, ACR
Judge Rachel Krause	3/19 only	**Samantha Engram
Judge Alice Benton	3/13-3/15 only	**Melanie Fisher
Judge Kimberly M. Esmond Adams	3/22 only	***TBD

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