

INTEROFFICE MEMORANDUM



TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Captain Kendle

FROM: Ms. Jared Earley, Superior Court Administrator's Office

DATE: August 2, 2024

SUBJECT: August 2024 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of August 5, 2024

Superior Judge Charles M. Eaton Jr., Presiding Judge (JCT/5C)
Mag. Judge Jeffrey Frazier, Back-Up Presiding Judge (JCT/1A)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Jared Earley at 404-612-4518 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Earley first. She is responsible for locating an alternate judge.

**Judge

Court Reporter**

Senior Judge Henry Newkirk: (JCT/5D)

-Criminal & Civil Matters 8/7 only 9:00 a.m.
(Judge Whitaker's Div.)

***Ionie Taylor

Senior Judge David Emerson: (FCC/9J)

-Fulton County Special Civil Matter 8/5 only 10:00 a.m.

Provided by Counsel

Magistrate Court: (FCC/8J)

-Civil Proceedings 8/5-8/9 only 9:00 a.m.

Mag. Judge Brandy Brooks in Pre-Indictments: (JCT/2B)

-Preliminary Hearing 8/5 only 9:00 a.m.
-Preliminary Hearing 8/6 only 9:00 a.m.
-SB440 Hearings 8/6 only 1:00 p.m.
-Preliminary Hearing & Special Hearings 8/7 only 9:00 a.m.
-Preliminary Hearing & Special Hearings 8/8 only 9:00 a.m.

** Reed Hicks, ACR
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Mag. Judge Rashida Oliver in Pre-Indictments: (JCT/2B)

-Preliminary Hearing 8/9 only 9:00 a.m.

**Tarsha Watts, ACR

**Takedown by Zoom

***Takedown in Courtroom

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency
HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency

Week of August 5, 2024

****Judge**

Court Reporter**

Mag. NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1D-Hybrid)

-Case Management	8/5 only	9:30 a.m.	** Joan Drammeh
-Final Plea	8/5 only	10:00 a.m.	**Joan Drammeh
-Bond P & A	8/6 only	10:00 a.m.	** Joan Drammeh
-Final Plea	8/6 only	11:00 a.m.	**Joan Drammeh
-Motions	8/7 only	10:00 a.m.	*** Lisa Sims
-Non-Complex P&A Calendars (Jail/Virtual)	8/9 only	9:00 a.m.	** Melvina Hawkins, ACR

Mag. NCD Back-up Presiding Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A-Hybrid)

-Bond P & A	8/5 only	10:00 a.m.	** Tamika Burnette, GPCR
-Motions & Pretrial Conference	8/6 only	10:00 a.m.	*** Melvina Hawkins, ACR
-Non-Complex P&A Calendars (Jail/Virtual)	8/7 only	9:30 a.m.	** Margaret Kellicut
-Final Plea & Case Management	8/8 only	9:00 a.m.	***Mary Hanham
-Probation Revocation (Virtual)	8/9 only	11:00 a.m.	**Samantha Engram

****Floating Court Reporters Assignments for the Superior Court Judge**

Judge Shukura L. Ingram	8/5 only	**Lisa Sims
Judge Shukura L. Ingram	8/6 only	***Ionie Taylor
Judge Shukura L. Ingram	8/7 & 8/8 only	**Joan Drammeh
Judge Shukura L. Ingram	8/9 only	***Margaret Kellicut
Chief Judge Ural Glanville	8/8 only	***Margaret Kellicut

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