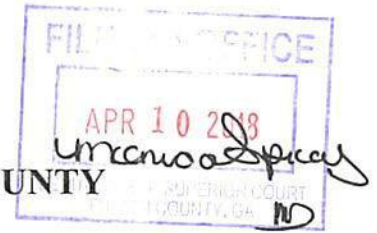


IN THE SUPERIOR COURT OF FULTON COUNTY  
STATE OF GEORGIA



IN RE: PROCEDURE FOR ALL )  
ADOPTION / PARENTAGE CASES ) JUDGE KELLY LEE ELLERBE  
ASSIGNED TO JUDGE )  
ELLERBE'S DIVISION ) 2018EX000379  
)

**STANDING CASE MANAGEMENT ORDER FOR**  
**ADOPTION / PARENTAGE CASES ASSIGNED TO JUDGE KELLY LEE**  
**ELLERBE'S DIVISION**

For all adoption, termination, or parentage cases assigned to this division, the Court **HEREBY ORDERS** that the following deadlines, policies and procedures govern. Absent express permission from the Court, no exceptions, extensions or waivers to the requirements set forth herein are allowed.

While the Court encourages counsel to communicate with Chambers, such communication shall be in writing and delivered in hard copy or emailed to Staff Attorney Jennifer Ventry ([Jennifer.Ventry@fultoncountyga.gov](mailto:Jennifer.Ventry@fultoncountyga.gov)) with copies of such communication also provided to all counsel of record unless the matter is a proper ex parte filing. In no instance should counsel directly email the Judge.

After the filing of the Petition and Rule Nisi, counsel shall email the case number to the Staff Attorney.

If there are additional filings beyond the Petition and Rule Nisi (e.g., motion to serve by publication, acknowledgment of service, answers, home studies), courtesy copies of such filings shall be delivered to Chambers via email, hand delivery, or mail. Further, all documents shall be filed prior to the hearing.

If a background check is required, petitioner(s) shall submit fingerprints in a timely manner so the background check is completed prior to the hearing date.

Prior to the hearing, counsel shall email a proposed final order to the Staff Attorney in Word format.

SO ORDERED, this, the 10<sup>th</sup> day of April, 2018.

  
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KELLY LEE ELLERBE, JUDGE  
FULTON COUNTY SUPERIOR COURT