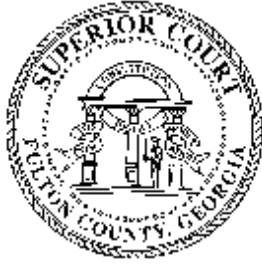


# INTEROFFICE MEMORANDUM



**TO:** All Senior Judges, Magistrates, Court Reporters, Case Managers, Jeannie Ashley, Lt. Col. M. McKee, Capt. L. Gates, Major H. Mason Capt. N. Mayo

**FROM:** Alicia Chapman, Superior Court Administrator's Office

**DATE:** April 13, 2018

**SUBJECT:** April 2018 Schedule of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

**NOTE:** ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time or this Office is notified.

## Week of April 16, 2018

Judge Kelly Lee Ellerbe Presiding for Chief Judge Robert C.I. McBurney on April 16<sup>th</sup>  
 Chief Judge Robert C.I. McBurney, Presiding beginning April 17<sup>th</sup>  
 Judge Melynee Leftridge, Back-Up Presiding Judge  
 Judge Jeffrey W. Frazier, Back-Up Presiding Judge

**Note:** If Presiding or All Purpose Judge are unavailable please contact Alicia Chapman at x26806 to make arrangements for a back-up to Presiding Judge. Please do not send cases to another Judge without contacting Ms. Chapman first. She is responsible for assignment of Presiding Judges.

**\*\*Judge**

**Court Reporter\*\***

**Chief Judge Robert C.I. McBurney:**

-Criminal Jury Trial Cont'd. (JCT/1-C)	4/16 thru 4/18	9:00 a.m.	Kristina Weaver
-Presiding Matters (JCT/1-C)	4/17 and 4/20	9:00 a.m.	Kristina Weaver

**Superior Court Judge Kelly Lee Ellerbe:**

-Presiding for Chief Judge McBurney's Div. (JCT/8-B)	4/16 only	9:00 a.m.	Geraldine Glover
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**Senior Judge Jerry W. Baxter:**

- Civil Jury Trial Judge LaGrua Div. (FCC/9-G)	4/16 thru 4/20	9:00 a.m.	Amelia Lopez
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**Visiting Senior Judge G. Grant Brantley:**

- Family Court Matter for Judge Glanville's Div. (JCT/5-F)	4/17 only	9:00 a.m.	Jackie Washington
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**Senior Judge Melvin K. Westmoreland (FCC/8-H):**

- Business Court Hearing	4/18 only	9:00 a.m.	Provide By Counsel
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**Judicial Officer Tamika Howbroski-Houston: (FCC / 8-G)**

-Domestic Violence Hearings	4/16 only	9:30 a.m.	TBD
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**Magistrate Judge Alex Manning (FCC / 8-G)**

-Domestic Violence Hearings	4/19 only	9:30 a.m.	TBD
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**Senior, Visiting, Magistrate Judge's & Court Reporter's Scheduled for the  
Week of April 16, 2018**

**\*\*Judge**

**Court Reporter\*\***

**Mag. Judge Alex Manning: (FCC / 6-J)**

-Child Support Enforcement Calendar	4/16 only	9:00 a.m.	
-Child Support Enforcement Calendar	4/17 only	9:00 a.m.	
-Child Support Enforcement Calendar	4/18 only	9:00 a.m.	
-Child Support Enforcement Calendar	4/19 only	9:00 a.m.	

**Mag. Judge Alex Manning:**

-Child Support Inmate Calendar (JCT/3-E)	4/17 only	9:00 a.m.	
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**Mag. Judge Jeffrey W. Frazier (JCT / 8-C)**

-Complaint Room All Purpose Calendar	4/16 only	9:00 a.m.	Cherrie Bowen
-Complaint Room All Purpose Calendar	4/17 only	9:00 a.m.	Jannette Price
-Complaint Room All Purpose Calendar	4/18 only	9:00 a.m.	Jannette Price
-Complaint Room All Purpose Calendar	4/19 only	9:30 a.m.	Jackie Washington
-SB440 Juvenile Hearings	4/19 only	2:00 p.m.	Jackie Washington

**Mag. Judge Melynee Leftridge: (JCT / 1-D)**

-Non-Complex Criminal Matters	4/16 only	9:00 a.m.	Shelly Duhon
-Non-Complex Criminal Matters	4/17 only	9:00 a.m.	Shelly Duhon
-Non-Complex Criminal Matters	4/18 only	9:00 a.m.	Shelly Duhon
-Non-Complex Criminal Matters	4/19 only	9:00 a.m.	Shelly Duhon

**Mag. Judge Karen Smith Woodson:**

-Non-Complex P&A Calendars (JCT/4-F)	4/16 only	9:30 a.m.	Jannette Price
-Non-Complex P&A Calendars (Jail)	4/17 only	9:30 a.m.	Lynn Fowler
-Non-Complex P&A Calendars (JCT/4-B)	4/18 only	9:30 a.m.	Jackie Washington
-Probation Revocation Hearings (Jail)	4/19 only	9:30 a.m.	Lynn Fowler
-Complaint Room All Purpose Calendar (JCT/8-C)	4/20 only	9:30 a.m.	Shelly Duhon

**\*\*Floating Court Reporters Assignments To The Superior Court Judges\*\***

<b>Judge Shawn Ellen LaGrua</b>	4/16 thru 4/20	Evelyn Ramirez
<b>Judge Thomas A. Cox, Jr.</b>	4/16 thru 4/20	Mary Hanham
<b>Judge Ural Glanville</b>	4/16 thru 4/20	Carrie Newman
<b>Judge Tom Campbell</b>	4/16 only	Jackie Washington
<b>Judge Alford J. Dempsey</b>	4/19 only	Jannette Price