

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major Kendle

FROM: Ms. Talya Smith, Superior Court Administrator's Office

DATE: September 20, 2024

SUBJECT: September 2024 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of September 23, 2024

Superior Judge Thomas A. Cox Jr., Presiding Judge (JCT/**7F**)
Mag. Judge Brandy Brooks, Back-Up Presiding Judge (JCT/**2B**)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

**Judge

Court Reporter**

Sr. Judge David Emerson (FCC/**1D**)

-Consolidated Trial 9/23 – 9/24; 9/26 – 9/27 only 9:00 a.m.

***Lisa Sims

Sr. Judge David Emerson (FCC/**9J**)

-Fulton Co. Special Civil Matter 9/25 only 9:00 a.m.

***Provided by Counsel

Fulton County Special Proceedings (FCC/**9J**)

-Counsel 9/24 & 9/27 only 9:00 a.m.

***Provided by Counsel

Sr. Judge John Goger (FCC/**9J**)

-Judicial Hosted Settlement Conference 9/23 only 9:00 a.m.

***Provided by Counsel

Judge Brandy Brooks in Pre-Indictments: (JCT/**2B**)

-Preliminary Hearing 9/23 only 9:30 a.m.

** Reed Hicks, ACR

-Preliminary Hearing 9/24 only 9:30 a.m.

** Laundra Martin, ACR

-Preliminary Hearing 9/25 only 9:30 a.m.

** Reed Hicks, ACR

-Preliminary Hearing 9/26 only 9:30 a.m.

** Reed Hicks, ACR

-Preliminary Hearing 9/27 only 9:30 a.m.

** Reed Hicks, ACR

**Takedown by Zoom

***Takedown in Courtroom

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency EDS=Esquire Depo Solutions

HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency

Week of September 23, 2024

**Judge

Court Reporter**

NCD Judge Nancy Mau in Non-Complex (NC1): (see below)

-Case Management & Final Plea (FCC/8H)	9/23 only	9:30 a.m.	**Takira Allen
-Bond P & A (FCC/8H)	9/24 only	10:00a.m.	**Reed Hicks, ACR
-Criminal Motions & Special Hearing (JCT/4D)	9/25 only	10:00 a.m.	***TBD, EDS
Non-Complex P&A Calendars (Jail/Hybrid) (FCC/8H)	9/27 only	9:00 a.m.	**Melvina Hawkins, ACR
-Probation Revocation (Hybrid) (FCC/8H)	9/27 only	11:00 a.m.	**Melvina Hawkins, ACR

NCD Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A)

-Criminal Trial Calendar	9/23 – 9/25 only	9:00 a.m.	***TBD, EDS
-Non-Complex P&A Calendars (Jail/Hybrid)	9/25 only	9:30 a.m.	**Lyn Fowler

**Floating Court Reporters Assignments for the Superior Court Judge

Judge Kimberly Adams	9/23 & 9/26 only	**Ionie Taylor
Judge Emily Richardson	9/25 only	***Laundra Martin, ACR
Judge Emily Richardson	9/26 only	**Lynn Fowler
Judge Melynee Leftridge	9/27 only	***Ionie Taylor

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