

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major Kendle

FROM: Ms. Talya Smith, Superior Court Administrator's Office

DATE: March 21, 2025

SUBJECT: March 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of March 24, 2025

Superior Judge Ural Glanville, Presiding Judge (JCT/8F)
Mag. Judge Holly Hughes, Back-Up Presiding Judge (JCT/2B)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

****Judge**

-Judge Paige Whitaker (JCT/1C)

-Criminal Motions

3/27 only

9:30 a.m.

***** Octavia Winfrey**

-Judge Alexandra Manning (FCC/8H)

-Criminal Ankle Monitor Calendar

3/24 only

9:30 a.m.

***** Lisa Sims**

Court Reporter**

Senior and Visiting Judges

-Sr. Judge David Emerson (JCT/see below)

-Consolidated Criminal Jury Trial

3/24 – 3/26

9:00 a.m.

**** Samantha Engram**

(JCT/1B)

-Consolidated Criminal Jury Trial

3/27 – 3/28

9:00 a.m.

**** Samantha Engram**

(JCT/TBD)

-Sr. Judge Alford Dempsey Jr. (JCT/1B)

-Consolidated Criminal Motions

3/27 only

9:30 a.m.

***** Joan Drammeh**

****Takedown by Zoom**

*****Takedown in Courtroom**

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency EDS=Esquire Depo Solutions

HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency

Week of March 24, 2025

****Judge**

Court Reporter**

Mag. Judge Holly Hughes in Pre-Indictments: (JCT/2B)

-Preliminary Hearings	3/24 only	9:00 a.m.	** Joan Drammeh
-Preliminary Hearings	3/25 only	9:00 a.m.	** LeToi Conner
-Preliminary Hearings	3/26 only	8:45 a.m.	** Joan Drammeh
-Preliminary Hearings	3/27 only	9:00 a.m.	** LeToi Conner
-Preliminary Hearings	3/28 only	8:45 a.m.	** Reed Hicks, ACR

NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/see below)

-Case Management & Final Plea	3/24 only	9:30 a.m.	** LeToi Conner
<u>(JCT/1B)</u>			
-Bond P & A	3/25 only	10:00 a.m.	*** Ionie Taylor
<u>(JCT/1B)</u>			
-Motions, Pretrial Conf. Hearings	3/26 only	10:00 a.m.	** Melvina Hawkins, ACR
<u>(JCT/TBD)</u>			
-Non-Complex P&A Calendars	3/28 only	9:00 a.m.	** LeToi Conner
<u>(Jail/Hybrid) (JCT/1A)</u>			
-Probation Revocation	3/28 only	11:00 a.m.	** Lynn Fowler
<u>(Jail/Hybrid) (JCT/1A)</u>			

NCD Judge Brandy Brooks in Non-Complex (NC2): (JCT/1A)

-Criminal Trial Calendar	3/24 only	9:00am	***Denise Blackman
-Non-Complex P&A Calendars	3/26 only	9:30 a.m.	** LeToi Conner
<u>(Jail/Hybrid)</u>			

****Floating Court Reporters Assignments for the Superior Court Judge**

Judge Emily Richardson	3/25 only	*** Margaret Kellicut
Judge Jane Barwick	3/26 – 3/27	** Lynn Fowler
Judge Jane Barwick	3/28 only	*** Laundra Martin, ACR

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