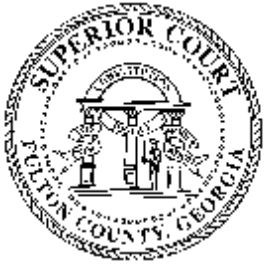


# INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

**TO:** All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major S. Kendle

**FROM:** Ms. Talya Smith, Superior Court Administrator's Office

**DATE:** January 10, 2025

**SUBJECT:** January 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

**NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.**

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## Week of January 13, 2025

Superior Judge Eric Dunaway, Presiding Judge (JCT/4F)  
Mag. Judge Nancy Mau, Back-Up Presiding Judge (JCT/1D)

**Note:** If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

### \*\*Judge

### Court Reporter\*\*

#### Judge Brandy Brooks in Pre-Indictments: (JCT/2B)

-Preliminary Hearings	1/13 only	9:15a.m.
-Preliminary Hearings	1/14 only	9:15a.m.
-Preliminary Hearings	1/15 only	9:15a.m.
-Preliminary Hearings	1/16 only	9:15a.m.
-Preliminary Hearings	1/17 only	9:15a.m.

\*\*\* Sarah Taylor  
\*\* Reed Hicks, ACR  
\*\* Reed Hicks, ACR  
\*\* Reed Hicks, ACR  
\*\* Reed Hicks, ACR

#### NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1D)

-Case Management & Final Plea	1/13 only	9:00a.m.
-Bond P & A	1/14 only	10:00a.m.
-Motions, ExParte, Pretrial Conf.	1/15 only	10:00a.m.
-Non-Complex P&A Calendars	1/17 only	9:00a.m.

\*\*\* Laundra Martin, ACR  
\*\* Lynn Fowler  
\*\*\* Lisa Sims  
\*\* Lynn Fowler

#### (Jail/Hybrid)

-Probation Revocation	1/17 only	11:00a.m.
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\*\* Lisa Sims

#### (Jail/Hybrid)

Week of January 13, 2025

\*\*Judge

Court Reporter\*\*

NCD Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A)

-Bond P & A	1/13 only	10:00a.m.	** Ionie Taylor
-Motions, Pretrial Conf., Prob. Rev.	1/14 only	10:00a.m.	*** Ionie Taylor
-Non-Complex P&A Calendars (Jail/Hybrid)	1/15 only	9:30a.m.	** Lynn Fowler
-Bond P & A	1/16 only	9:00a.m.	*** Ionie Taylor

\*\*Floating Court Reporters Assignments for the Superior Court Judge

Judge Eric Dunaway	1/14 only	*** Carley Adamson, ACR
Judge Eric Dunaway	1/15 only	*** Denise Blackman
Judge Eric Dunaway	1/16 only	*** Carley Adamson, ACR