

# INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

**TO:** All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major Kendle

**FROM:** Ms. Talya Smith, Superior Court Administrator's Office

**DATE:** February 21, 2025

**SUBJECT:** February 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

**NOTE: ALL** (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

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## Week of February 24, 2025

Superior Judge Paige Whitaker, Presiding Judge (JCT/5D)  
Mag. Judge Nancy Mau, Back-Up Presiding Judge (JCT/1C)

**Note:** If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

### **\*\*Judge**

### **Court Reporter\*\***

#### **Senior and Visiting Judges**

##### **-Sr. Judge David Emerson (JCT/1D)**

-Consolidated Criminal Jury Trial                      2/24 – 2/28                      9:00 a.m.                      \*\*\* Samantha Engram

##### **-Sr. Judge Alford Dempsey Jr. (JCT/1B)**

-Consolidated Criminal Motions                      2/25 only                      9:30 a.m.                      \*\*\* Margaret Kellicut  
-Consolidated Criminal Motions                      2/27 only                      9:30 a.m.                      \*\*\* Lisa Sims

#### **Mag. Judge Brandy Brooks in Pre-Indictments: (JCT/2B)**

-Preliminary Hearings                      2/24 only                      9:15 a.m.                      \*\*\* Sarah Taylor  
-Preliminary Hearings                      2/25 only                      9:15 a.m.                      \*\* LeToi Conner  
-Preliminary Hearings                      2/26 only                      9:15 a.m.                      \*\* Reed Hicks, ACR  
-Preliminary Hearings                      2/27 only                      9:15 a.m.                      \*\* LeToi Conner  
-Preliminary Hearings                      2/28 only                      9:15 a.m.                      \*\* LeToi Conner

**\*\*Takedown by Zoom**

**\*\*\*Takedown in Courtroom**

ACR=American Court Reporting Agency    GPCR=Global Precision Court Reporting Agency    EDS=Esquire Depo Solutions  
HCR=Huesby Court Reporting Agency    ULSCR=US Legal Support Court Reporting Agency

Week of February 24, 2025

\*\*Judge

Court Reporter\*\*

**NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)**

-Case Management & Final Plea	2/24 only	9:30 a.m.	** Reed Hicks, ACR
-Bond P & A	2/25 only	10:00 a.m.	** Reed Hicks, ACR
-Motions, Prob. Rev.	2/26 only	10:00 a.m.	** Reena Cid, ACR
-Final Plea	2/27 only	10:00 a.m.	** Reed Hicks, ACR
-Non-Complex P&A Calendars (Jail/Hybrid)	2/28 only	9:00 a.m.	** Meghan Elder, ACR
-Probation Revocation (Jail/Hybrid)	2/28 only	11:00 a.m.	** Meghan Elder, ACR

**NCD Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A)**

-Criminal Trial Calendar	2/24 only	9:00 a.m.	*** Denise Blackman
-Non-Complex P&A Calendars (Jail/Hybrid)	2/26 only	9:30 a.m.	** LeToi Conner

**\*\*Floating Court Reporters Assignments for the Superior Court Judge**

Judge Thomas Cox	2/26-2/28	***Margaret Kellicut
Judge Jane Barwick	2/26-2/27	**Denise Blackman
Judge Melynee Leftridge	2/27 only	***Edwina Minniefield, ACR
Judge Melynee Leftridge	2/28 only	***Reena Cid, ACR

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