## INTEROFFICE MEMORANDUM



TO: All Senior Judges, Magistrates, Court Reporters, Litigation

Managers, Lt. Col. S. Edwards, Major C. Clark,

**Major Kendle** 

FROM: Ms. Talya Smith, Superior Court Administrator's Office

**DATE:** January 24, 2025

**SUBJECT:** January 2025 of Senior, Visiting, and Magistrate ATLANTA JUDICIAL CIRCUIT

Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

## Week of January 27, 2025

Superior Judge Melynee Leftridge, Presiding Judge (JCT/8C) Mag. Judge Jeffrey Frazier, Back-Up Presiding Judge (JCT/1A) 1/27 – 1/30; (JCT/8C) 1/31 only

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

**Judge			Court Reporter**
Judge Melynee Leftridge (JCT/1A) -Criminal Calendars	1/31 only	9:30a.m.	*** Shenika Hammond
Senior and Visiting Judges Sr. Judge Henry Newkirk (JCT/5D) -Judge Whitaker Criminal Calendars	1/27-1/31 only	9:00a.m.	*** Ionie Taylor
-Sr. Judge David Emerson (JCT/1D) -Consolidated Crim. Jury Trials	1/27-1/31 only	9:00a.m.	*** Lisa Sims
-Sr. Judge Gail Tusan (JCT/9J) -Judge Ingram Civil Jury Trial	1/28-1/31 only	9:00a.m.	*** Provided by Counsel
-Sr. Judge John Goger (JCT/8J) -Judicially Hosted Settlement Conf.	1/29 only	9:00a.m.	*** Provided by Counsel

## Week of January 27, 2025

**Judge	· · · · · · · · · · · · · · · · · · ·	241, 27, 2020	Court Reporter**			
Mag. Judge Brandy Brooks in Pre-Indictments: (JCT/2B)						
-Preliminary Hearings	1/27 only	9:00 a.m.	** Joan Drammeh			
-Preliminary Hearings	1/28 only	9:00 a.m.	** Lynn Fowler			
-Preliminary Hearings	1/29 only	9:00 a.m.	** LeToi Conner			
-Preliminary Hearings	1/30 only	9:00 a.m.	** LeToi Conner			
-Preliminary Hearings	1/31 only	9:15 a.m.	** Joan Drammeh			
NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)						
-Case Management & Final Plea	1/27 only	9:00a.m.	*** Sarah Taylor			
-Bond P & A	1/28 only	10:00a.m.	*** Margaret Kellicut			
-Motions, Pretrial Conf., Prob. Rev.	1/29 only	9:00a.m.	*** Margaret Kellicut			
<ul><li>-Non-Complex P&amp;A Calendars</li></ul>	1/31 only	9:30 a.m.	** Reed Hicks, ACR			
(Jail/ <i>Hybrid</i> )						
-Probation Revocation	1/31 <b>only</b>	11:00 a.m.	**Lynn Fowler			
(Jail/ <i>Hybrid</i> )						
NCD Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A)						
-Criminal Trial Calendar	1/27 only	9:00 a.m.	*** Denise Blackman			
-Criminal Trial Calendar (if needed)	1/28 - 30 only					
<ul><li>-Non-Complex P&amp;A Calendars</li></ul>	1/29 only	9:30 a.m.	** Lynn Fowler			
(Jail/ <i>Hybrid</i> )						

\*\*Floating Court Reporters Assignments for the Superior Court Judge