

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major Kendle

FROM: Ms. Talya Smith, Superior Court Administrator's Office

DATE: February 7, 2025

SUBJECT: February 2025 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of February 10, 2025

Superior Judge Thomas A. Cox Jr., Presiding Judge (JCT/**7F**)
Mag. Judge Jeffrey Frazier, Back-Up Presiding Judge (JCT/**1A**)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

****Judge**

Court Reporter**

Senior and Visiting Judges

-Sr. Judge Jerry Baxter (JCT/5D**)**

-Judge Whitaker Civil Jury Trial 2/11 – 2/14 9:00 a.m. ***** Provided by Counsel**

-Sr. Judge David Emerson (FCC/8H**)**

-Fulton Co. Special Civil Case 2/12 only 9:30 a.m. ***** TBD, ACR**

-Mag. Judge Cheryl Treadwell (FCC/9J**)**

-Judge Cox Civil Bench Trial 2/11 – 2/12 9:00 a.m. ***** Provided by Counsel**

Mag. Judge Brandy Brooks in Pre-Indictments: (JCT/2B**)**

-Preliminary Hearings 2/10 only 9:15 a.m. **** TBD, ACR**
-Preliminary Hearings 2/11 only 9:15 a.m. **** TBD, ACR**
-Preliminary Hearings 2/12 only 9:15 a.m. **** TBD, ACR**
-Preliminary Hearings 2/13 only 9:15 a.m. **** LeToi Conner**
-Preliminary Hearings 2/14 only 9:15 a.m. **** TBD, ACR**

****Takedown by Zoom**

*****Takedown in Courtroom**

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency EDS=Esquire Depo Solutions
HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency

Week of February 10, 2025

****Judge**

Court Reporter**

NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1C)

-Case Management & Final Plea	2/10 only	9:30 a.m.	*** Sarah Taylor
-Bond P & A	2/11 only	10:00 a.m.	*** Denise Blackman
-Motions, Prob. Rev.	2/12 only	10:00 a.m.	*** Denise Blackman
-Non-Complex P&A Calendars (Jail/Hybrid)	2/14 only	9:00 a.m.	** Lynn Fowler
-Probation Revocation (Jail/Hybrid)	2/14 only	11:00 a.m.	**Lisa Sims

NCD Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A)

-Bond P & A	2/10 only	10:00 a.m.	** LeToi Conner
-Motions, Pretrial Conf.	2/11 only	10:00 a.m.	*** Margaret Kellicut
-Non-Complex P&A Calendars (Jail/Hybrid)	2/12 only	9:30 a.m.	** LeToi Conner
-Case Management & Final Plea	2/13 only	9:00 a.m.	*** Margaret Kellicut

****Floating Court Reporters Assignments for the Superior Court Judge**

Judge Eric Dunaway	2/10-2/11	***Lisa Sims
Judge Eric Dunaway	2/12-2/14	***Reena Cid, ACR
Judge Craig Schwall	2/12-2/14	***Edwina Winnefield,ACR

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