

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Captain Kendle

FROM: Ms. Jared Earley, Superior Court Administrator's Office

DATE: August 23, 2024

SUBJECT: August 2024 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of August 26, 2024

Superior Judge Eric Dunaway, Presiding Judge (JCT/4F)
Mag. Judge Jeffrey Frazier, Back-Up Presiding Judge (JCT/1A)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Jared Earley at 404-612-4518 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Earley first. She is responsible for locating an alternate judge.

****Judge**

Court Reporter**

Mag. Judge Brandy Brooks in Pre-Indictments: (JCT/2B)

-Preliminary Hearing	8/26 only	9:00 a.m.	** Reed Hicks, ACR
-Preliminary Hearing	8/27 only	9:00 a.m.	** Reed Hicks, ACR
-SB440 Hearing	8/27 only	9:00 a.m.	** Reed Hicks, ACR
-Preliminary Hearing & Special Hearings	8/28 only	9:00 a.m.	** Joan Drammeh
-Preliminary Hearing & Special Hearings	8/29 only	9:00 a.m.	** Joan Drammeh
-Preliminary Hearing	8/30 only	9:00 a.m.	** Reed Hicks, ACR

Mag. NCD Judge Nancy Mau in Non-Complex (NC1): (JCT/1D-Hybrid)

-Case Management	8/26 only	9:30 a.m.	** EDSCR
-Final Plea	8/26 only	9:00 a.m.	** EDSCR
-Bond P & A	8/27 only	10:00 a.m.	** Lynn Fowler
-Motions & Probation Revocation	8/28 only	10:00 a.m.	*** EDSCR
-Non-Complex P&A Calendars (Jail/Virtual)	8/30 only	9:30 a.m.	** Joan Drammeh
-Probation Revocation (Virtual)	8/30 only	11:00 a.m.	** HCR

Mag. NCD Back-up Presiding Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A-Hybrid)

-Probation Compliance	8/26 only	1:30 p.m.	** EDSCR
-Non-Complex P&A Calendars (Jail/Virtual)	8/28 only	9:00 a.m.	** Lynn Fowler

**Takedown by Zoom

***Takedown in Courtroom

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency
HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency
EDSCR=Esquire Deposition Solutions Court Reporting Agency

****Floating Court Reporters Assignments for the Superior Court Judge**

Judge Jane C. Barwick 8/26 only ** EDSCR
Judge Rachelle Carnesale 8/27 only **Edwina Minniefield, ACR

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