

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Major Kendle

FROM: Ms. Talya Smith, Superior Court Administrator's Office

DATE: October 25, 2024

SUBJECT: October 2024 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of October 28, 2024

Superior Judge Kevin Farmer, Presiding Judge (JCT/4D)
Mag. Judge Jeffrey Frazier, Back-Up Presiding Judge (JCT/1A)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Talya Smith at 404-613-6707 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Smith first. She is responsible for locating an alternate judge.

****Judge**

Court Reporter**

Chief Judge Ural Glanville (FCC/8J)

-Civil Matters	10/31 only	9:00 a.m.	***Kristin Weaver
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Judge Robert McBurney (see below)

-Criminal Matters	10/29 only	9:00 a.m.	***Karen Rivers
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(JCT/1B)

-Criminal Matters	10/30 only	9:00 a.m.	***Karen Rivers
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(JCT/TBD)

-Criminal Matters	10/31 – 11/1 only	9:00 a.m.	***Karen Rivers
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(JCT/5C)

Sr. Judge Gail Tusan (JCT/5D)

-Judge Richardson Crim Calendars	10/28 only	9:00 a.m.	*** Margaret Kellicut
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Judge Brandy Brooks in Pre-Indictments: (JCT/2B)

-Preliminary Hearings	10/28 only	9:15 a.m.	** TBD, EDS
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-Preliminary Hearings	10/29 only	9:15 a.m.	** Reed Hicks, ACR
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-Preliminary Hearings	10/29 only	1:00 p.m.	** Reed Hicks, ACR
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-Preliminary Hearings	10/30 only	9:15 a.m.	** Reed Hicks, ACR
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-Preliminary Hearings	10/31 only	9:15 a.m.	** Reed Hicks, ACR
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-Preliminary Hearings	11/1 only	9:15 a.m.	** Reed Hicks, ACR
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**Takedown by Zoom

***Takedown in Courtroom

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency EDS=Esquire Depo Solutions
HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency

Week of October 28, 2024

****Judge**

Court Reporter**

NCD Judge Nancy Mau in Non-Complex (NC1): JCT/1D

-Case Management & Final Plea	10/28 only	9:30 a.m.	***Joan Drammeh
-Probation Compliance Calendar	10/28 only	1:30 p.m.	**TBD, EDS
-Bond P & A	10/29 only	10:00a.m.	** Sarah Taylor
-Criminal Motions & Pre-Trial Conf.	10/30 only	10:00 a.m.	***TBD, EDS
-Non-Complex P&A Calendars (Jail/Hybrid)	11/1 only	9:00 a.m.	**Joan Drammeh

NCD Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A)

-Criminal Trial Calendars (JCT/1A)	10/28 – 11/1	9:30 a.m.	***TBD, EDS
Non-Complex P&A Calendars (Jail/Hybrid)	10/30 only	9:30 a.m.	**Lynn Fowler
-Probation Revocation (Hybrid)	11/1 only	11:00 a.m.	** Lynn Fowler

****Floating Court Reporters Assignments for the Superior Court Judge**

Judge Shukura Ingram	10/28 only	**Lisa Sims
Judge Paige Whitaker	10/29-11/1 only	***Ionie Taylor
Judge Melynee Leftridge	10/30 only	***Margaret Kellicut

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